

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Agenda-Setting Meeting**  
**Wednesday, July 11, 2018**  
**10:00 a.m.**

**MINUTES**

**PRESENT:**

Chairman Leslie Osche  
Commissioner Kimberly Geyer  
Commissioner Kevin Boozel  
Scott Andrejchak, Chief Clerk  
Michael English, County Solicitor  
Joyce Ainsworth, Human Services  
Ann Brown, Human Services  
Mark Gordon, Planning & Economic Development  
Kevin Gray, Planning  
Tom Holman, Court Administration  
Wendy Leslie, CDBG

Lori Shah, Administrative Asst.  
Maria Thomas, Recording Admin. Asst  
Lance Welliver, Parks & Recreation

**Visitor:**

Kellie McMurdy, Clay Twp.

**Media:**

Paula Grubbs, Butler Eagle  
Kayla Molczan, Butler Radio

**CALL MEETING TO ORDER**

The regular public agenda-setting meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:02 a.m. on Wednesday, July 11, 2018, in the Public Meeting Room.

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

**PUBLIC COMMENT**

None.

**WILL REQUEST WILL REQUEST APPROVAL OF MINUTES**

- June 6, 2018, Agenda-Setting Meeting
- June 27, 2018, Public Meeting

**PROCLAMATIONS AND PRESENTATIONS**

None.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

### **A. Court Administration**

1. Tom Holman will request approval of agreements with Thompson Reuters for provision of Law Library Books and electronic services.

### **B. Emergency Services**

1. Chief Clerk Scott Andrejchak announced that Steve Bicehouse will request approval of installation of fiber from the State Shelter at the Moraine Tower Site to the Butler County shelter for a connection to the ESInet for radio back haul. Cost is \$1,725.
2. Mr. Bicehouse will request installation of fiber from the State Shelter at the Kohlmeyer Road Site in Boyers to the new Butler County Shelter for a connection to the ESInet for radio backhaul. Cost is \$3,400.

### **C. Human Services**

1. Ann Brown will request approval of the 2018/19 MATP Agreement with an allocation of \$2,503,275 and acceptance of the 2018/19 blended rate of \$36.48.
2. Ms. Brown will request approval of the following Fiscal Year 2018-2019 Human Services contracts (see Attachment Book for details):
  - a) accessAbilities
  - b) Achieva Support
  - c) Advance Wellness & Education Center, LLC
  - d) Adventure Time Pediatric Therapy & Learning Center, LLC.
  - e) Alliance for Behavioral & Developmental Disabilities (ABDD)
  - f) Alliance for Nonprofit Resources
  - g) Butler County Children's Center, Inc.
  - h) Center for Community Resources, Inc.
  - i) Christine Cooper
  - j) Community Care Connections, Inc.
  - k) DePaul School for Hearing
  - l) Diversified Human Services, Inc.
  - m) JG Early Intervention Specialist, Inc. (EIS)
  - n) Family Psychological
  - o) Glade Run Lutheran Services
  - p) Grapevine Center
  - q) The Integrated Care Corporation
  - r) Kids Count, Inc.
  - s) Next Step Therapy, Inc.
  - t) Pediatric Therapy Professionals, Inc.
  - u) Positive Steps Therapy, LLC.
  - v) RehabLinks, LLP
  - w) Sage Action Consulting
  - x) TEIS Early Intervention Provider
  - y) United Way of Butler County

- z) Victim Outreach Intervention Center
- a.1) Western PA School for the Deaf

**D. Human Services – Children & Youth**

1. Ann Brown will request approval of three agreements with Avanco International Inc. related to the Child Accounting and Profile System Application (CAPS – CYS data management system) for the period of July 1, 2018 – June 30, 2019 as follows:
  - a) Authorized User 24/7 access (up to 65 users) in the amount of \$33,724.38
  - b) Consulting contract not to exceed \$50,000
  - c) HIPAA Business Associate
2. Ms. Brown will request approval of contract between Butler County Children and Youth/Juvenile Probation and Outside In for the period of July 1, 2017 – June 30, 2018 (see Attachment Book for details).
3. Ms. Brown will request approval of the following contracts with Butler County Children and Youth/Juvenile Probation for the period of July 1, 2018 – June 30, 2019, as follows (see Attachment Book for details):
  - a) Alliance for Nonprofit Resources
  - b) Alternative Living Solutions
  - c) Bair Foundation
  - d) Bethesda Lutheran Services
  - e) Center for Community Resources
  - f) Check Your Mate Investigations
  - g) Child & Adolescent Clinical Associates
  - h) Children's Aid Society of Mercer County
  - i) Crossroads Group Homes
  - j) Family Pathways
  - k) George Junior Republic
  - l) Hermitage House
  - m) In-Home Family Focused Treatment
  - n) Keystone Adolescent Center
  - o) Mid-Atlantic Youth Corporation
  - p) David Montgomery, Esquire (2 year contract expiring 6/30/2020)
  - q) Pressley Ridge
  - r) Mark Snyder
  - s) Specialty Outreach Services
  - t) Totin Family Services
  - u) Vocational & Psychological Services

**E. Information Technologies**

1. Chief Clerk Andrejchak announced that Jim Venturini will request approval of modification to Microsoft Enterprise Agreement.

**F. Planning -- Bridges**

1. Kevin Gray will request approval of an agreement with HRG for engineering on transportation projects.

**G. Planning – CDBG**

1. Wendy Leslie opened bids for the Harrisville Borough storm water/sidewalk/curb cuts project as follows:

NAME/ADDRESS OF BIDDER	BID BOND	BID AMOUNT
Terra Works 49 S. Sheridan Road Clarion, PA 16214	X	Base Bid: \$ 93,375.00 Add Bid 1: \$ 6,650.00 TOTAL: \$100,025.00
M and B Services, Inc. 15303 Route 322 Clarion, PA 16214	X	Base Bid: \$141,632.66 Add Bid 1: \$ 20,610.34 TOTAL: \$162,243.00
Strange Corporation 471 W. Mercer St. PO Box 369 Harrisville, PA 16038	X	Base Bid: \$151,199.75 Add Bid 1: \$ 26,165.00 TOTAL: \$177,364.75
McMurdy Trucking & Excavating, LLC 256 Byers Road West Sunbury, PA 16061	X	Base Bid: \$123,639.00 Add Bid 1: \$ 17,190.00 TOTAL: \$140,829.00
Base Bid: storm water drainage/inlets, sidewalks/curb cuts Add 1: Additional area in Borough 250 LF sidewalks		

Ms. Leslie requested to table this item for further review, with plans to return to the next public meeting with a recommendation.

Commissioner Boozel made the motion to table this item; seconded by Commissioner Geyer. The motion carried unanimously.

2. Lance Welliver opened a single bid received for the Evans City Pool Renovation project from Aqua Pool of East Pittsburgh, PA (see Attachment Book for details). Mr. Welliver requested to table this item for further review, with plans to return to the next public meeting with a recommendation.

Commissioner Boozel made the motion to table this item; seconded by Commissioner Geyer. The motion carried unanimously.

3. Ms. Leslie will request approval of Change Order for Fairview Borough Community Center in the amount of \$491.
4. Ms. Leslie will request a revision of funds of \$491 for Fairview Borough.

#### H. Planning – Economic Development

1. Mark Gordon requested approval of a 14 month Agreement with Delta Development, Inc. with a \$10,000 monthly retainer, plus reasonable and ordinary expenses as provided in Paragraph 4(b)

of agreement and \$67,500 deferred fee upon successful award of BUILD Grant. Mr. Gordon reported this amount will be broken into two payments of \$33,750 each. The agreement will run from July, 2018 through September, 2019, and includes a 30 day termination option.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. Commissioner Boozel asked where the \$140,000 will come from; and Chief Clerk Andrejchak reported it will come from the General Fund. The motion carried unanimously.

2. Mr. Gordon will request approval of agreement with Transloc, Inc. for micro-transit pilot program in the amount of \$19,500.

Chairman Osche reported there has been discussion with Alliance for Nonprofit Resources since they have the vehicles. She stated she believes there is a lot of potential opportunity, including the opportunity to try something to see if it works before going all in. Commissioner Geyer spoke about the advantage of doing this as a pilot and how it allows them to collect data and then use the data on the transportation project with the State. Commissioner Boozel stated he believes this is much needed for many things including employment, housing and human services.

#### **I. Treasurer**

1. Chief Clerk Andrejchak announced that Diane Marburger will request approval of agreement with Aspira for doe license printers in the amount of \$247.50.

#### **J. Commissioners**

1. Chief Clerk Scott Andrejchak will request approval of Ordinance 2 of 2018 – \$5 Local Use Fee. Commissioner Geyer reported these funds will be statutorily used for roads and bridges only and that annual reports will be available to the public.
2. Chief Clerk Andrejchak will request approval of Resolution 2018-16 Authorizing the Butler County Department of Economic Development to Submit an Application for a Better Utilizing Investment to Leverage Development (BUILD) Grant in the amount of \$25,000,000. The County will commit \$5,000,000 to match funds of \$25,000,000 being applied for, coming in part by the Infrastructure Bank and the Regular Use Fee referenced on in Item J.1.
3. Chief Clerk Andrejchak will request approval of MOU with Alliance for Non-Profit Resources.

#### **CONFERENCE TIME WITH MEDIA**

There was no media present.

#### **PUBLIC COMMENT ON GENERAL ITEMS**

None.

## ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried. The meeting adjourned at 11:02 a.m.

Respectfully submitted,

Maria Thomas  
Recording Administrative Assistant  
Date Approved: August 15, 2018

### BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

**NEXT AGENDA-SETTING MEETING:**      *Thursday, August 9, 2018 at 10AM*  
Public Meeting Room, 1st Floor

**NEXT PUBLIC MEETING:**                      *Wednesday, August 15, 2018 at 10AM*  
Public Meeting Room, 1st Floor

**FUTURE MEETING:**                              *Wednesday, Sept. 12, 2018 Agenda-Setting Meeting*  
*Wednesday, Sept. 19, 2018 Public Meeting*

*The purpose of the agenda-setting meeting is to discuss matters of importance which may come before the Board of Commissioners for official action at the following public meeting. The attachments and documents for the agenda-setting meeting are subject to change before the time of official action or adoption.*